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**LETTER OF ACCEPTANCE**

Name and Surname of the student:

Çukurova University,

Faculty of …………………………

To whom it may concern,

This is to confirm that we accept the student named above for the internship under the Erasmus+ Programme from …………………. to ……………………….. During his/her internship, the student will be assigned to do the following: …………………………………………………………………………………………………………… ………………………………………………………………………………………………………………………………………………………..

Details of the Traineeship

Title of traineeship:

Traineeship in digital skills\* : Yes ☐ No ☐

Language of traineeship:

|  |  |
| --- | --- |
| Institution Name: |  |
| Institution Address: |  |
| Institution Website: |  |
| Institution Telephone Number: |  |
| Supervisor’s name |  |
| Supervisor’s Email: |  |

As the supervisor of the trainee, ……………………………., hereby I certify

* To sign and stamp the “Certificate of Attendance” for the student according to the student’s arrival and departure,
* To provide work and placements,
* To implement the follow-up procedures: monitoring will be on a regular basis, guidance and support will be available always to the participants,
* To provide Student Evaluation questionnaire at the end of the placement programme
* To cooperate with the sending organization or partner.

Name and Surname:

Sign and Stamp: